

**Environmental Management System
Texas A&M International University
Environmental Advisory Council By-laws**

1. General

- 1.1 The Environmental Advisory Council will serve as an integral part of the Texas A&M International University's Environmental Management System. Using best practices and acting as environmental stewards, the role of this committee will be to uphold the Texas A&M International University Environmental Policy by:
- a) being responsible for coordinating institutional stewardship of the environment.
 - b) developing environmental policy and overseeing the implementation and effectiveness of the University's environmental programs.
 - c) serving as a campus wide planning and advisory forum to identify, assess and rank environmental concerns.
 - d) coordinating institutional responses to these priority concerns.
 - e) assessing the effectiveness of actions and programs designed to resolve or manage environmental concerns.
 - f) communicating environmental initiatives to the campus community.
 - g) promoting environmental initiatives that respect applicable local, state, and federal environmental laws and regulations.
- 1.2 The CEO appoints the Chair and the Council Members through recommendation from the Environmental Management System Core Team and/or the designated Environmental Health and Safety Officer.
- 1.3 The chairperson may appoint officers of the committee as appropriate.
- 1.4 The chairperson of the committee may appoint subcommittees from the committee membership.

2. Memberships

- 2.1. Membership consists of a Chair and at least a minimum of 10 CEO appointed members.
- 2.2. CEO appointed members shall be made up of members from the College of Arts & Sciences, a representative from the Offices of; Vice-President for Administration, Information Technology, Public Relations, Marketing and Information Services, Housing and Residence Life, College of Nursing and Health Sciences, College of Education, Division of Student Success, Food Services, Director of Physical Plant, Environmental Health and Safety and a Student Organization representative. Appointed members shall be prepared to serve at least a two year term.

- 2.3. Representatives should have mature judgment; demonstrate special abilities toward and sincere interest in the environment and environmental programs on the campus.
- 2.4. The duties of each representative are in addition to the regular duties already required of the employee.

3. Meetings

- 3.1. The Environmental Advisory Council shall meet at least 2 times per year.
- 3.2. Attendance of 50% of the members constitutes a quorum.

4. Vacancies

- 4.1 A vacancy exists when any representative of the committee resigns his or her position on the committee or when a representative terminates employment with the University.
- 4.2 Vacancies are filled by appointment by the CEO.